

# Vendor Account

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# Navigation

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# Registration

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# Registration procedure

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**Step 1-** To register on the platform, click on the menu button "My account" in the menu line on the homepage and then on "Register". You will be redirected to Profile Details. Enter the information (such as contact details and delivery address) for your account and click on register.

**Step 2-** You will soon receive a confirmation email from our customer service. To complete the process, please click on the activation link "Register" in the email. Your profile should be updated. If your profile remains inactive when you register (Step2.1), please contact the customer service at [support@dsw.team](mailto:support@dsw.team) (Step2.2).

**Step 3-** After registration you can apply for a seller account (go to Become a seller). PLATTFORM is entitled to reject contract offers without giving reasons.

**Step 4-** After the admin of PLATTFORM approves your seller account, the selected plan will be invoiced to you and sent by email.

**Step 5-** The next step is to generate the account infrastructure and then activate your seller account. You can already list your products in your Marketplace. All invoices should be issued with the note that payments will only be made to the seller account.

**Step 6-** PLATTFORM directly creates an invoice for the seller for sales commissions.

# Inputs and important notes

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